KCES's INSTITUTE OF MANAGEMENT & RESEARCH (AUTONOMOUS), JALGAON

NAAC Accredited 'A' Grade, (CGPA 3.17) | NBA Accredited MBA Program
Recognized By (AICTE) New Delhi
(An autonomous College affiliated to KBC North Maharashtra University, Jalgaon)

ACADEMIC & ADMINISTRATIVE AUDIT (AAA) REPORT

2024-2025

Near D.I.C., N. H. No. 06,
Jalgaon – 425 002

Tel: 0257-2251281

info@imr.ac.in


GPS Map Camera
Jalgaon, Maharashtra, India
2h43+72f, Ganesh Colony, Jalgaon, Maharashtra 425001, India
Lat 21.006031° Long 75.552262°
Tuesday, 10/02/2026 10:24 AM GMT +05:30
Google


GPS Map Camera
Jalgaon, Maharashtra, India
R-square, A/p-tal, Dist, Opp. To Imr College, Ganesh Colony, Jalgaon, Maharashtra 425001, India
Lat 21.006031° Long 75.55370°
Tuesday, 10/02/2026 10:24 AM GMT +05:30
Google


GPS Map Camera
Jalgaon, Maharashtra, India
2h43+72f, Ganesh Colony, Jalgaon, Maharashtra 425001, India
Lat 21.006045° Long 75.552349°
Tuesday, 10/02/2026 10:26 AM GMT +05:30
Google


GPS Map Camera
Jalgaon, Maharashtra, India
2h43+72f, Ganesh Colony, Jalgaon, Maharashtra 425001, India
Lat 21.006032° Long 75.552209°
Tuesday, 10/02/2026 10:25 AM GMT +05:30
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ACADEMIC & ADMINISTRATIVE AUDIT

(AAA) REPORT

2024-2025

KCES's INSTITUTE OF MANAGEMENT & RESEARCH (AUTONOMOUS), JALGAON

(An autonomous College affiliated to Kavayitri Bahinabai Chaudhari North Maharashtra University, Jalgaon)

Near D.I.C., N. H. No. 06, Jalgaon – 425 002.
Tel.: 91- 257-2251281 E-mail : info@imr.ac.in

Name and Address of the College:

KCES's Institute of Management and Research(Autonomous),

N. H. No. 6, Behind D.I.C., Jalgaon (M.S.) 425001

Year of Academic & Administrative Audit (AAA): **2024-2025**

Name of the Parent Educational Society which runs the College:

Khandesh College Education Society, Jalgaon (M.S.) 425001

College Information

(a) Date of Establishment of the College: **28/10/1986**

(b) Name of the affiliating University: **KBCNMU, Jalgaon**

(c) Whether the College is recognized by the UGC under 2(f) and 12(B)? Yes
Approval Letter No.: 2(F): **F.8.5/99 (CPP-I) dated 29/07/2001.**
12(B): **F. No. 8-141/2021(CPP-I/C) dated 17/12/2021.**

(d) UGC Autonomy Letter No.: **No. F. 2-10/2023(AC-Policy) dated 19 Jan. 2024.**

(e) KBCNMU Autonomy Letter No.: **KBCNMU/05/Autonomous Status/133/2024 dated 04/04/2024.**

(f) Is it a Minority College? **No**

(g) Type of College: **Co-education**

(h) Financial Category: **Unaided**

(i) No. of U.G. Programs: Hons.: **02**, P.G. Programs: **03**, Integrated Programs: **01**

(j) Total Intake Capacity (2024-2025): **780**

(k) AISHE Code: **C - 9027**

(l) NAAC Accreditation: **A (CGPA: 3.17)**

(m) No. of G.B. Meeting held: **02**

(n) No. of IQAC Meeting held: **04**

(o) Name of the Principal: **Prof. Dr. B. V. Pawar**

(p) Name of the IQAC Coordinator: **Dr. Yogesh Chaudhari**

(q) College website: www.imr.ac.in

(r) E-mail: info@imr.ac.in

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4.	Process followed for Academic and Administrative Audit (AAA)
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7.	Schedule of AAA team visit
8.	AAA report 1. Department of BBA 2. Department of MBA 3. Department of MBA-Pharmaceutical Management 4. School of Management Studies 5. Department of BCA 6. Department of MCA-Integrated 7. Department of MCA 8. School of Computer Applications 9. Report of Administrative Sections 10. Criteria wise observations of the Institute 11. Intuitional SWOC Analysis 12. Summary of Evaluation
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1. Introduction:

KCES's Institute of Management and Research has been awarded Autonomous status by UGC, New-Delhi & KBC North Maharashtra University, Jalgaon from the academic year 2024-25. Monitoring of Autonomous Colleges is done as per Clause no. 9.1 of UGC notification dated 3rd April 2023. Accordingly, the Institute constituted an internal academic and administrative audit team. This team in association with IQAC & Director designed pro-forma for academic and administrative audit of different teaching and administrative sections. Pro-forma was designed for academic audit by including key parameters of NAAC accreditation such as Curricular Aspects, Teaching- Learning and Evaluation, Research & Innovations, Infrastructure and Learning Resources, Student Support and Progression, Governance, Leadership and Management, Institutional Values and Best Practices. For administrative audit, pro-forma was designed by including key parameters like registration under UGC, Institute Development Plan, Automation of Library and academic offices, staff strength, statutory cell and committees. This team has to conduct audit once a year at the conclusion of the academic year. Internal audit team performed the audit of all the teaching departments and administrative sections such as administration, finance, sports, NSS, Student welfare section, Library during Period for the academic year 2024-25. Action points were suggested. During the audit teachers were suggested to organize job-oriented training for students, encourage the students to participate in sports and extracurricular activities, efforts for including field/industry visit as a part of research, initiate new courses as per NEP-2020 etc. This has improved the standard of institute operations.

As mentioned above Monitoring of Autonomous Colleges is done as per Clause no. 9.1 of UGC notification dated 3rd April 2023. Therefore, as a Director, K.C.E. S's Institute of Management & Research, Jalgaon in exercise of power vested in me under section 122(3) of the Maharashtra Public Universities Act, 2016, has constitute External Peer Team for conducting Academic and Administrative Audit (AAA) of our Institute, for the academic year 2024-2025, to evaluate the institutional academic standards, administrative reforms, and overall quality enhancement measures.

Khandesh College Education Society's

INSTITUTE OF MANAGEMENT & RESEARCH

NAAC Accredited 'A' Grade, (CGPA 3.17)
Recognized By (AICTE) New Delhi
An Autonomous Institute Affiliated to KBC North Maharashtra University, Jalgaon

Ref. No: IMR/AAA/494/2026 Date: 02/01/2026

To,

1. Prof. (Dr.) Hitendra D. Patil — Chairman
   Principal, SSVPS's Bapusaheb Shivajirao Deore College of Engineering, Dhule.
2. Prof. (Dr.) GirishKumar Patnaik — Member
   Principal, SSBT's College of Engineering & Technology, Bambhori, Jalgaon.
3. Dr. Sham Jivan Salunkhe — Member
   Professor, TSSES's A. R. B. Garud Arts, Commerce & Science College,
   Shendurni, Dist. Jalgaon.
4. Dr. Neelima Prashant Warke — Member
   Professor, Godavari Foundation's,
   Godavari Institute of Management & Research, Jalgaon

Subject: Constitution of the External Peer Team for conducting Academic and Administrative Audit (AAA) of our Autonomous Institute.

Dear Sir/Madam,

You might be aware that KCES's Institute of Management and Research has been awarded Autonomous status by UGC, New-Delhi & KBC North Maharashtra University, Jalgaon from the academic year 2024-25. Monitoring of Autonomous Colleges is done as per Clause no. 9.1 of UGC notification dated 3rd April 2023. Therefore, I, **Prof. B. V. Pawar**, Director, K.C.E. S's Institute of Management & Research, Jalgaon in exercise of power vested in me under section 122(3) of the Maharashtra Public Universities Act, 2016 do hereby constitute External Peer Team for conducting Academic and Administrative Audit (AAA) of our Institute, as above, for the academic year 2024-2025, to evaluate the institutional academic standards, administrative reforms, and overall quality enhancement measures.

Roles and Responsibilities of the AAA committee are as below:

- Reviewing the internal audit documents.
- Conducting onsite visits and interacting with faculty, staff, and students.
- Preparing a comprehensive audit report with recommendations for improvement.

Meeting Schedule: The committee is expected to commence its work on **10/02/2026 at 10.00 am** and submit the final report on the same day by 05.00 pm

We look forward to your valuable contribution to our institution's quality assurance process.

KCES's Institute of Management & Research IMR Campus Behind DIC H.No.6 Jalgaon

Prof. B. V. Pawar
Director
KCES's IMR, Jalgaon

Copy fwd. for further necessary action to:
(1) The persons concerned.
(2) All the Deans/Heads of the Schools/Departments.
(3) Coordinator, IQAC, IMR, Jalgaon
(4) Administrative Office, KCES's IMR, Jalgaon.
(5) Controller of Examination, KCES's IMR, Jalgaon.
(6) In-charge, Software Development Cell

Copy fwd. for information to:
(1) The Registrar, KBCNMU, Jalgaon
(2) Administrative Officer, KCE Society, Jalgaon

Khandesh College Education Society's

INSTITUTE OF MANAGEMENT & RESEARCH

NAAC Accredited **'A'** Grade, (CGPA 3.17)
Recognized By (AICTE) New Delhi
An Autonomous Institute Affiliated to KBC North Maharashtra University, Jalgaon

Ref. No: IMR/AAA/507/2026 Date: 03/02/2026

To,

1. Prof. (Dr.) Hitendra D. Patil — Chairman
   Principal, SSVPS's Bapusaheb Shivajirao Deore College of Engineering, Dhule.
2. Dr. M. V. Bildikar — Member
   Principal, B.P. Arts, S.M.A. Science, K.K.C. Commerce College Chalisgaon
3. Dr. Sham Jivan Salunkhe — Member
   Professor, TSSES's A. R. B. Garud Arts, Commerce & Science College,
   Shendurni, Dist. Jalgaon.
4. Dr. Neelima Prashant Warke — Member
   Professor, Godavari Foundation's,
   Godavari Institute of Management & Research, Jalgaon

Subject: Constitution of the Revised External Peer Team for conducting Academic and Administrative Audit (AAA) of our Autonomous Institute.

Dear Sir/Madam,

You might be aware that KCES's Institute of Management and Research has been awarded Autonomous status by UGC, New-Delhi & KBC North Maharashtra University, Jalgaon from the academic year 2024-25. Monitoring of Autonomous Colleges is done as per Clause no. 9.1 of UGC notification dated 3rd April 2023. Therefore, I, **Prof. B. V. Pawar**, Director, K.C.E. S's Institute of Management & Research, Jalgaon in exercise of power vested in me under section 122(3) of the Maharashtra Public Universities Act, 2016 do hereby constitute External Peer Team for conducting Academic and Administrative Audit (AAA) of our Institute, as above, for the academic year 2024-2025, to evaluate the institutional academic standards, administrative reforms, and overall quality enhancement measures.

Roles and Responsibilities of the AAA committee are as below:

- Reviewing the internal audit documents.
- Conducting onsite visits and interacting with faculty, staff, and students.
- Preparing a comprehensive audit report with recommendations for improvement.

Meeting Schedule: The committee is expected to commence its work on **10/02/2026 at 10.00 am** and submit the final report on the same day by 05.00 pm

We look forward to your valuable contribution to our institution's quality assurance process.

KCES's Institute of Management & Research IMR Campus Behind DIC H.No.6 Jalgaon

Prof. B. V. Pawar
Director
KCES's IMR, Jalgaon

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Khandesh College Education Society's

INSTITUTE OF MANAGEMENT & RESEARCH

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Ref. No: IMR/AAA/495/2026

Date: 03/01/2026

To,

All the Deans/Heads of the Schools/Departments.
Coordinator, IQAC
In-charge, Administrative Office
Controller of Examination
In-charge, Software Development Cell

Subject: Regarding External Peer Team visit for conducting Academic and Administrative Audit (AAA) of our Autonomous Institute.

Dear Sir/Madam,

You are aware that our institute has been awarded Autonomous status by UGC, New-Delhi & KBC North Maharashtra University, Jalgaon from the academic year 2024-25. Monitoring of Autonomous Colleges is done as per Clause no. 9.1 of UGC notification dated 3rd April 2023. Therefore, as per this clause we need to conduct Academic and Administrative Audit (AAA) of our Institute every year by External Peer Team. This External Peer Team will evaluate our institutes institutional academic standards, administrative reforms, and overall quality enhancement measures by Reviewing the internal audit documents, conducting onsite visits and interacting with faculty, staff, and students.

In this regards I am to inform you that we have already constituted External Peer Team which will conduct Academic and Administrative Audit (AAA) of our Institute for the academic year 2024-25. The visit of the peer team is scheduled on **10/02/2026 at 10.00 am sharp.** The AAA 2024-25 Schedule is attached herewith.

You all are directed to be ready with Presentation of your Department profile (covering Curricular Aspects, Teaching- Learning and Evaluation, Research & Innovations, Infrastructure and Learning Resources, Student Support and Progression, Governance, Leadership and Management, Institutional Values and Best Practices) & internal audit documents.

KCES's Institute of Management & Research IMR Campus Behind DIC H.No.6 Jalgaon

Prof. B. V. Pawar
Director
KCES's IMR, Jalgaon

Academic Administrative Audit (AAA)

Process Summary & Form-wise Details

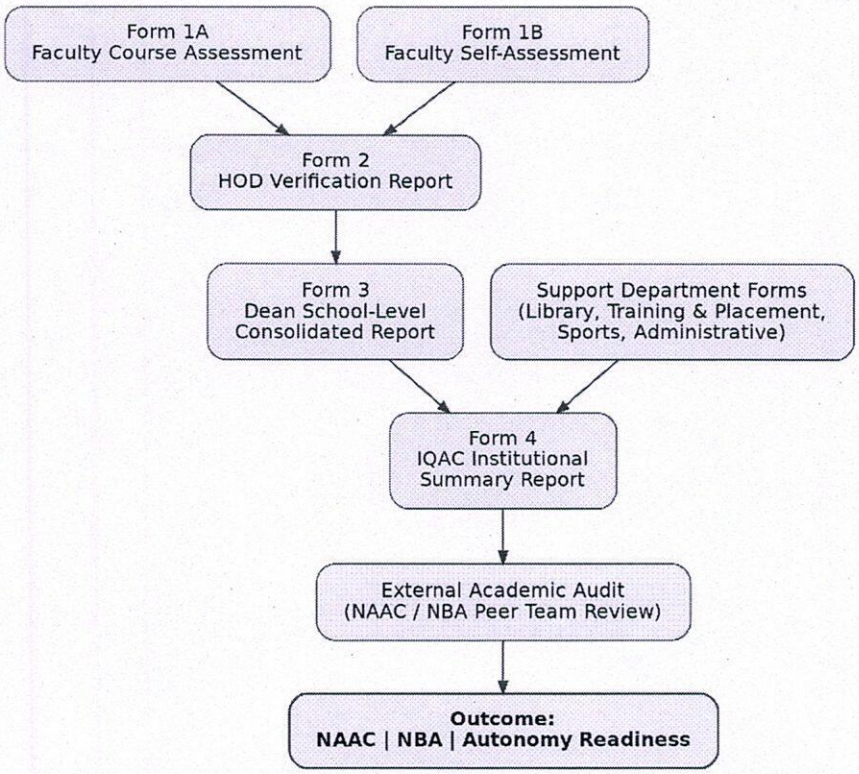
1. Process of Academic Administrative Audit

The Academic Administrative Audit (AAA) is a structured, multi-tier internal quality assurance process built into the Educational ERP to continuously capture, verify, and consolidate academic and administrative data across the institution. The process moves data upward through five escalating levels of ownership: individual Faculty, Head of Department (HOD), Dean/School, and the Institution's Internal Quality Assurance Cell (IQAC), with parallel evidence supplied by key support departments (Library, Training & Placement, Sports, and Administration). Each level verifies and adds value to the data received from the level below before passing it further up.

At the base of the process, faculty members record course-level and self-assessment data through Form 1A and Form 1B every semester. The Head of Department verifies this departmental data using Form 2, after which the Dean consolidates verified records across the school using Form 3. In parallel, support departments feed their respective evidence into the same consolidation cycle. The IQAC then compiles all school-level and support-department data into a single Institutional Summary Report (Form 4). Finally, an External Academic Audit — conducted by outside subject experts — independently validates the entire body of evidence, closely mirroring how NAAC and NBA peer teams and Autonomy inspection committees will later assess the institution.

This layered structure ensures that every claim made in the institution's NAAC Self Study Report, NBA Self Assessment Report, or Autonomy proposal is backed by verifiable, traceable records that originate at the faculty/course level and have been checked at every level of institutional hierarchy before submission.

2. Flow Chart of the AAA Process



3. Audit Forms and Their Importance

3.1 Form 1A — Faculty Course Assessment

Filled by faculty at the course level each semester, capturing CO-PO/CO-PSO mapping, syllabus gap analysis, teaching plans, and NEP compliance. It forms the primary evidentiary layer for NAAC's Curricular Aspects and Teaching-Learning criteria and for NBA's course outcome attainment requirement. Without this rough course-level data, all higher-level compilations lose their authentic base, weakening both accreditation evidence and demonstration of outcome-based education for autonomy.

3.2 Form 1B — Faculty Self-Assessment

Captures an individual faculty member's professional development, publications, FDPs attended, and other academic contributions. This directly feeds NAAC Criterion III (Research, Innovation & Extension) and Criterion VI (Faculty Empowerment), and NBA's faculty competency indicators. Faculty qualification and development records are also a mandatory eligibility parameter reviewed while granting or renewing institutional autonomy.

3.3 Form 2 — HOD Verification Report

The HOD reviews and verifies faculty-submitted data at the department level, covering professional development, curriculum design, and departmental strategy. It acts as the first quality checkpoint before data is escalated further. NAAC and NBA peer teams routinely examine departmental verification trails, and Autonomy reviews require this level of departmental accountability as documentary proof of internal oversight.

3.4 Form 3 — Dean School-Level Consolidated Report

The Dean consolidates HOD-verified data across all departments in a school, covering vision/strategy, curriculum, infrastructure, and student support. Since NAAC assessment is institution-wide, school-level consolidation ensures uniform interpretation of criteria across departments, and this record directly supports NBA's program-level self-assessment and Autonomy renewal audits of school-level academic governance.

3.5 Training and Placement

Captures training, internship, and placement records maintained by the Training & Placement cell. This data carries significant weight in NAAC Criterion II (Student Progression) and NBA's Graduate Attribute indicators related to employability. Placement performance is also explicitly evaluated during Autonomy renewal as a direct indicator of program relevance and graduate quality.

3.6 Library AAA Form

Captures library infrastructure, digital resources, and usage statistics. This directly supports NAAC Criterion IV (Infrastructure & Learning Resources) and NBA's learning-resource-adequacy indicator. Library adequacy and utilisation are also mandatory eligibility parameters examined by the university/UGC expert committee before granting or renewing autonomous status to an institution.

3.7 Sports Department

Captures sports infrastructure, facilities, and student participation and achievement records. This contributes to NAAC Criterion V (Student Support & Progression) under co-curricular participation metrics and forms part of NBA's holistic-development indicators. Sports

facilities are also reviewed as part of overall campus infrastructure adequacy during Autonomy evaluation visits.

3.8 Administrative Department Form

Captures general campus administrative facilities such as parking, security, power backup, banking, transport, and green-campus initiatives. This supports NAAC Criterion VII (Institutional Values & Best Practices) and NBA's institutional support systems evaluation. Robust administrative infrastructure is a baseline eligibility requirement examined during Autonomy grant and renewal inspections.

3.5 Form 4 — Institutional Summary Report (IQAC)

IQAC compiles consolidated school-wise data together with support-department evidence into a single institution-wide summary. This is the master document from which the NAAC Self Study Report, NBA Self Assessment Report, and Autonomy proposal are ultimately drafted, making its accuracy the single most important determinant of the institution's accreditation grading and continuation of autonomous status.

3.6 External Academic Administrative Audit

An independent audit conducted by external subject experts to validate the correctness and authenticity of data compiled through Forms 1 to 4, functioning as a rehearsal for actual NAAC/NBA peer team visits and Autonomy inspection committee visits. It helps identify gaps well before the real accreditation visit, materially improving institutional readiness and the overall credibility of submitted documentation.

Dr. Yogesh Chaudhari
IQAC Coordinator

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Prof. B.V. Pawar
Director

Internal Quality Assurance Cell (IQAC)
Academic and Administrative Audit (AAA) 2024-25

Instructions regarding the visit of Academic and Administrative Audit (AAA) Committee

1. The AAA Committee will visit the Department/School as per the schedule which will be circulated to you in short time.
2. The tentative Program in each department shall be as follows.
   a. Welcome of AAA committee.
   b. Presentation of the departmental activities by the Head of the Department/ senior faculty member and Interaction with faculty.
   c. Interaction with non-teaching staff.
   d. Visit to department/School facilities. (if necessary)
3. The AAA committee will submit the report to IQAC office after the visit over.
4. Every department/School is requested to note the following points:
   a. All the files and documents should be placed in the central place, in the department or in the office of the Head/Dean of the Department/School.
   b. The files should be properly labeled.
   c. The files must have all necessary documents/enclosures to justify the claims, such as, grants received, conferences and workshops organized, etc. Letter of invitation from other institutions to teachers, certificate of recognition, awards, certificate of participation in seminars, conferences & workshops and copies of the papers and books published etc.
   d. All the documents should be arranged properly and in the descending orders in the files.
   e. All the faculty members should remain present during the academic audit of the department/School.
   f. Each faculty should keep his/her personal profile ready with all documents.
   g. The department/Schools should have a presentation based on all the achievements and performance of the department/School for the Academic year 2024-25
   h. In case of any difficulty or doubt, please contact IQAC Coordinator.

Dr. Yogesh Chaudhari
IQAC Coordinator

Institute of Management & Research AUTONOMOUS NAAC Accredited Jalgaon

Prof. B.V. Pawar
Director

Internal Quality Assurance Cell (IQAC)
Academic and Administrative Audit (AAA) 2024-25

Documents to be kept ready by the Departments for the visit of (AAA) Committee

As part of the audit process following documents be kept ready by all the departments as part of documentary verification process:

- Admission File.
- Faculty details: Achievement of higher qualification /Awards and recognition at national/international level.
- Counselling and mentoring record (Mentor-Mentee file)
- BoS File (Minutes of meeting, Structure and Syllabus and revision in curriculum)
- Courses offered on Employability/ Entrepreneurship / Skill development/ Value added courses and Audit courses in Program.
- Departmental Academic file (Academic Calendar, Department Academic Calendar, time table, Roll call list, workload and expert lecture organized).
- Course File: Class and personal timetable, teaching learning plan, Usage of ICT facilities, advance learner and Slow learner, bridge courses conducted, remedial lectures and content beyond syllabus.
- Attendance data.
- Result analysis.
- Students' activities.
- CO-PO, CO-PSO Mapping, attainment and analysis.
- Research paper publication/books/patents.
- Sponsored projects of faculty,Faculty Publications, FDP /Seminar / workshop / organized & attended by faculty.
- Record of Consultancy and IPR.
- Faculty Feedback
- Industrial visit /MOUs etc.
- All Lab Maintenance, stock register, stock verification record and calibration.
- Lab Manual, Records, Observation and Time table.

Other Activities:

- NSS students list and activities conducted with report
- Professional Society/Clubs/ Chapter and Student Club activities.
- Subject related extension activity.
- Records of Cultural activities.
- "Shashwat", "Unnat Bharat" and NSS Societal activity.

- Placement, Higher Studies and Entrepreneurs with No of placement, Higher studies GATE, GRE, TOEFL, etc., score, and Entrepreneur list,
- Career Guidance Activities Programs, Soft skill Training etc
- Alumni Interaction (Verify Alumni Lecture and Alumni mentoring support)
- Industrial Project and Internship
- Record of Grievance Redressed cell /Anti ragging cell
- Additional laboratories and augmented facilities
- Department Budget File and Maintenance file
- Record of Staff Meeting
- Department Future plan (Strategic plan for 2024-25)

Dr. Yogesh Chaudhari
IQAC Coordinator

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Academic & Administrative Audit (AAA) 2024-25 Revised Schedule

Day & Date: Tuesday, February 10, 2026

Venue	Time	Activity
Room No. 10	10:00-10:10	Welcome & Felicitation of External Peer Team Chairman & Members
	10:10-10:25	Presentation by Dr. Yogesh Chaudhari- IQAC Coordinator
	10:25-10:30	Team 1/Team 2 Proceeding to respective Venues

Team	School/Venue	Time	Department	External Peer Team
Team 1 Coordinator: Mr.S.N. Khan 8275517509	Computer Applications (Room No 16)	10:30-11:00 11:00-11:30 11:30-12:00	Department of IMCA Department of BCA Department of MCA (Presentation of Department profile by respective Heads followed by Reviewing the internal audit documents, interacting with faculty & students.)	1. Prof. (Dr.) Hitendta D. Patil 2. Prin. (Dr.) M. V. Bildikar
Team 2 Coordinator: Dr. Mamata Dahad 9423488244	Management Studies (Room No. 06)	10:30-10:45 10:45-11:15 11:15-12:00	Department of MBA- Pharma Department of BBA Department of MBA (Presentation of Department profile by respective Heads followed by Reviewing the internal audit documents, interacting with faculty & students.)	1. Dr. Sham Jivan Salunkhe 2. Dr. Neelima Prashant Warke
Team 1 & Team 2	----	12:00-12:30 12:30-01:00 01:00-01:15 01:15-01:30	Examination Section Knowledge Resource Centre Alumni Association Training & Placement Cell	1. Prof. (Dr.) Hitendta D. Patil 2. Prin. (Dr.) M. V. Bildikar 3. Dr. Sham Jivan Salunkhe 4. Dr. Neelima Prashant Warke
		01:30-02:30	**LUNCH at Room No. 09**	
Team 1 & Team 2	----	02:30-03:00 03:00-03:15 03:15-03:30 03:30-03:45 03:45-05.00 05:00-05:30	Administration & Finance Section Sports Facility Centre Innovation & Research Software Development Centre Report Writing Exit Meeting at Room 10	1. Prof. (Dr.) Hitendta D. Patil 2. Prin. (Dr.) M. V. Bildikar 3. Dr. Sham Jivan Salunkhe 4. Dr. Neelima Prashant Warke

Dr. Yogesh Chaudhari
IQAC Coordinator

KCES's Institute of Management & Research
IMR Campus Behind DIC H.No.6
Jalgaon

Prof. B. V. Pawar
Director

KHANDESH COLLEGE EDUCATION SOCIETY'S

INSTITUTE OF MANAGEMENT & RESEARCH, JALGAON

An Autonomous Institute Affiliated to KBC North Maharashtra University, Jalgaon

NAAC Accredited 'A' Grade (3.17) CGPA

ACADEMIC AND ADMINISTRATIVE AUDIT

FOR THE BACHELOR OF BUSINESS ADMINISTRATION (BBA)DEPARTMENT

SECTION A: BASIC INFORMATION

Department Name	Bachelor of Business Administration (BBA)
Academic Year	2024-25
HOD Name	Dr. Anupama Chaudhari
Audit Date & Time	Date: 10-02-2026 Time : 10:45AM-11:15AM

SECTION B: CRITERIA WISE DETAILS OF DEPARTMENT

Evaluation Point (% Weight)	Sr. No.	Evaluation Sub Point	Evidence to Verify	Max	Score	Remark
Curriculum & OBE System (20%)	1	PO, PSO and CO are clearly defined for program	PO/PSO/CO documents	50	42	Curriculum review is conducted through BoS meetings involving academic experts. Increased industry participation can further strengthen relevance.
	2	CO–PO–PSO mapping is done and approved	Mapping matrix	50	45	
	3	Curriculum is reviewed through BoS with industry/academic experts	BoS minutes	50	42	
	4	Stakeholder feedback is used for curriculum improvement	Feedback & ATR	50	42	
			Total	**200**	**171**	
Teaching–Learning Process (25%)	5	Teaching plans, lesson plans and academic calendar are implemented	Teaching plans	50	34	Uniformity in implementation and documentation across faculty is lacking. Some course files are incomplete and periodic academic monitoring needs strengthening.
	6	ICT, LMS and blended learning are effectively used	LMS records	50	36	
	7	Continuous internal assessment is conducted as per norms	CIA records	50	39	
	8	Mentoring, remedial and advanced learner support systems exist	Mentoring logs	50	36	
	9	Faculty qualification, experience and workload are appropriate	Faculty profiles	50	36	

Evaluation Point (% Weight)	Sr. No.	Evaluation Sub Point	Evidence to Verify	Max	Score	Remark
			Total	**250**	181	
Assessment & Outcome Attainment (15%)	10	Course results are analyzed and documented	Result analysis	50	35	CO and PO attainment calculations are performed using defined methods. Further refinement in attainment targets is recommended.
	11	CO and PO attainment is calculated	Attainment reports	50	31	
	12	Action Taken Report is prepared based on outcomes	ATR	50	31	
			Total	**150**	97	
Research & Innovation (15%)	13	Faculty research publications and conferences	Publication list	50	33	Innovative practices are initiated at departmental level. Formalization and IPR filing need improvement.
	14	Consultancy / projects / industry collaboration	MoUs / reports	50	25	
	15	Innovations, IPR, best academic practices	Innovation docs	50	30	
			Total	**150**	88	
Student Support & Progression (10%)	16	Mentoring, scholarships and career guidance	Records	50	35	Student support systems including mentoring and scholarships are functional. Career guidance activities can be expanded.
	17	Placement support and alumni engagement	T&P report	50	30	
			Total	**100**	65	
Department Governance & Quality (10%)	18	Vision, mission and academic leadership at department level	Vision docs	50	39	HOD verification and internal reviews are conducted regularly. Documentation of follow-up actions can be improved.
	19	HOD verification, SWOC and internal review	Form 2 & SWOC	50	35	
			Total	**100**	74	
Infrastructure & Learning Resources (5%)	20	Classrooms, labs, library and IT resources are adequate	Photos / inventory	50	40	
			Total	**50**	40	
OVERALL SCORE				**716/1000**		

Prof. Hitendra D. Patil	**Prof. Milind V. Bildikar**	**Prof. Nilima P. Warke**	**Prof. Shyam J. Salunkhe**
Principal,	***Principal,***	***Professor,***	***Professor,***
SSVPS Bapusaheb Shivajirao Deore College of Engineering, Dhule	B.P.Arts, S.M.A.Science & K.K.C.Commerce College, Chalisgaon, Jalgaon.	Godavari Institute of Management and Research, Jalgaon	A R B Garud College, Shendurni, Jalgaon

KHANDESH COLLEGE EDUCATION SOCIETY'S

INSTITUTE OF MANAGEMENT & RESEARCH, JALGAON

An Autonomous Institute Affiliated to KBC North Maharashtra University, Jalgaon
NAAC Accredited 'A' Grade (3.17) CGPA

ACADEMIC AND ADMINISTRATIVE AUDIT REPORT

Name of Department:	**Bachelor of Business Administration (BBA)**	
Name of School:	**School of Management Studies**	
Academic Year: **2024-25**	Audit Date: **10-02-2026**	Time: **10:45AM To 11:15**

SUMMERY OF EVALUATION:

Area	Max	Score
Curriculum & OBE	200	171
Teaching–Learning	250	181
Assessment & Outcomes	150	97
Research & Innovation	150	88
Student Support	100	65
Governance & Quality	100	74
Infrastructure	50	40
TOTAL	**1000**	**716**

AUDITOR REMARK FOR DEPARTMENT:

Observation of the AAA Committee	1. *The department has a functional OBE framework with satisfactory teaching–learning processes and adequate infrastructure.* 2. *Consistency in academic monitoring, research output, and industry engagement needs improvement.* 3. *The Udyog Prarambh initiative is a notable best practice, and patent registration reflects encouraging innovation efforts.*
Recommendation of AAA Committee	1. *Strengthen industry interaction, research, and consultancy activities.* 2. *Ensure uniform academic implementation with improved outcome-based actions and documentation.* 3. *Recruit qualified faculty to enhance academic and research quality.*
Grade	☐ A+ ☑ A ☐ B+ ☐ B ☐ C

Date & Signature of AAA Committee Members

10/2/26

Prof. Hitendra D. Patil
Principal,
SSVPS Bapusaheb Shivajirao Deore College of Engineering, Dhule

Prof. Milind V. Bildikar
Principal,
B.P.Arts, S.M.A.Science & K.K.C.Commerce College, Chalisgaon, Jalgaon.

10-2-26

Prof. Nilima P. Warke
Professor,
Godavari Institute of Management and Research, Jalgaon

10-2-2026

Prof. Shyam J. Salunkhe
Professor,
A R B Garud College, Shendurni, Jalgaon

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ACADEMIC AND ADMINISTRATIVE AUDIT

FOR THE MASTER OF BUSINESS ADMINISTRATION (MBA)DEPARTMENT

SECTION A: BASIC INFORMATION

Department Name	Master of Business Administration (MBA)
Academic Year	2024-25
HOD Name	Dr. Parag Arun Narkhede
Audit Date & Time	Date: 10-02-2026 Time : 11:15AM To 12:00

SECTION B: CRITERIA WISE DETAILS OF DEPARTMENT

Evaluation Point (% Weight)	Sr. No.	Evaluation Sub Point	Evidence to Verify	Max	Score	Remark
Curriculum & OBE System (20%)	1	PO, PSO and CO are clearly defined for program	PO/PSO/CO documents	50	45	CO–PO–PSO mapping is properly carried out, approved, and implemented.
	2	CO–PO–PSO mapping is done and approved	Mapping matrix	50	43	
	3	Curriculum is reviewed through BoS with industry/academic experts	BoS minutes	50	44	
	4	Stakeholder feedback is used for curriculum improvement	Feedback & ATR	50	46	
			Total	**200**	**178**	
Teaching–Learning Process (25%)	5	Teaching plans, lesson plans and academic calendar are implemented	Teaching plans	50	34	ICT tools, LMS, and blended learning methods are effectively used in teaching–learning processes.
	6	ICT, LMS and blended learning are effectively used	LMS records	50	40	
	7	Continuous internal assessment is conducted as per norms	CIA records	50	39	
	8	Mentoring, remedial and advanced learner support systems exist	Mentoring logs	50	40	
	9	Faculty qualification, experience and workload are appropriate	Faculty profiles	50	40	
			Total	**250**	**193**	
Assessment & Outcome Attainment (15%)	10	Course results are analyzed and documented	Result analysis	50	36	Course-wise result analysis is conducted and documented.
	11	CO and PO attainment is calculated	Attainment reports	50	35	

Evaluation Point (% Weight)	Sr. No.	Evaluation Sub Point	Evidence to Verify	Max	Score	Remark
	12	Action Taken Report is prepared based on outcomes	ATR	50	36	
			Total	**150**	**107**	
Research & Innovation (15%)	13	Faculty research publications and conferences	Publication list	50	27	Consultancy and industry collaboration activities are initiated and require strengthening.
	14	Consultancy / projects / industry collaboration	MoUs / reports	50	29	
	15	Innovations, IPR, best academic practices	Innovation docs	50	30	
			Total	**150**	**86**	
Student Support & Progression (10%)	16	Mentoring, scholarships and career guidance	Records	50	33	Placement support and alumni engagement activities are present and need further strengthening.
	17	Placement support and alumni engagement	T&P report	50	32	
			Total	**100**	**65**	
Department Governance & Quality (10%)	18	Vision, mission and academic leadership at department level	Vision docs	50	37	Departmental vision and mission are defined and academic leadership supports program implementation.
	19	HOD verification, SWOC and internal review	Form 2 & SWOC	50	39	
			Total	**100**	**76**	
Infrastructure & Learning Resources (5%)	20	Classrooms, labs, library and IT resources are adequate	Photos / inventory	50	35	Classrooms, library, and IT resources are adequate to support the MBA program.
			Total	**50**	**35**	
OVERALL SCORE				**740/1000**		

Prof. Hitendra D. Patil
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KHANDESH COLLEGE EDUCATION SOCIETY'S

INSTITUTE OF MANAGEMENT & RESEARCH, JALGAON

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ACADEMIC AND ADMINISTRATIVE AUDIT REPORT

Name of Department:	**Master of Business Administration (MBA)**	
Name of School:	**School of Management Studies**	
Academic Year: **2024-25**	Audit Date: **10-02-2026**	Time: **11:15AM To 12:00**

SUMMERY OF EVALUATION:

Area	Max	Score
Curriculum & OBE	200	178
Teaching–Learning	250	193
Assessment & Outcomes	150	107
Research & Innovation	150	86
Student Support	100	65
Governance & Quality	100	76
Infrastructure	50	35
TOTAL	**1000**	**740**

AUDITOR REMARK FOR DEPARTMENT:

Observation of the AAA Committee	1. *OBE, teaching–learning processes, and governance systems are effectively implemented.* 2. *Course files are properly maintained and documented.* 3. *CO–PO alignment with vision and mission is ensured, and attainment is carried out as per OBE norms.* 4. *Research output, consultancy, and industry engagement need further strengthening.*
Recommendation of AAA Committee	1. *Enhance research publications, consultancy, and industry collaboration.* 2. *Encourage faculty to undertake sponsored research projects.* 3. *Conduct alumni meets more frequently.* 4. *Promote IPR-related activities and initiatives.*
Grade	☐ A+ ☑ A ☐ B+ ☐ B ☐ C

Date & Signature of AAA Committee Members

Prof. Hitendra D. Patil
Principal,
SSVPS Bapusaheb Shivajirao Deore College of Engineering, Dhule

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ACADEMIC AND ADMINISTRATIVE AUDIT

(MBA) – PHARMACEUTICAL MANAGEMENT

DEPARTMENT LEVEL CHECK LIST

SECTION A: BASIC INFORMATION

Department Name	Master of Business Administration (MBA) – Pharmaceutical Management
Academic Year	2024-25
HOD Name	Dr. Sandip R. Ghodke
Audit Date & Time	Date: 10-02-2026 Time : 10:30AM To 10:45

SECTION B: CRITERIA WISE DETAILS OF DEPARTMENT

Evaluation Point (% Weight)	Sr. No.	Evaluation Sub Point	Evidence to Verify	Max	Score	Remark
Curriculum & OBE System (20%)	1	PO, PSO and CO are clearly defined for program	PO/PSO/CO documents	50	44	
	2	CO–PO–PSO mapping is done and approved	Mapping matrix	50	43	
	3	Curriculum is reviewed through BoS with industry/academic experts	BoS minutes	50	42	
	4	Stakeholder feedback is used for curriculum improvement	Feedback & ATR	50	45	
			Total	**200**	**174**	
Teaching–Learning Process (25%)	5	Teaching plans, lesson plans and academic calendar are implemented	Teaching plans	50	35	Improved monitoring and outcome-based tracking can enhance effectiveness. Mentoring and learner support mechanisms are in place and functional. Systematic documentation of learner progress can be improved.
	6	ICT, LMS and blended learning are effectively used	LMS records	50	35	
	7	Continuous internal assessment is conducted as per norms	CIA records	50	34	
	8	Mentoring, remedial and advanced learner support systems exist	Mentoring logs	50	35	
	9	Faculty qualification, experience and workload are appropriate	Faculty profiles	50	35	
			Total	**250**	174	

Evaluation Point (% Weight)	Sr. No.	Evaluation Sub Point	Evidence to Verify	Max	Score	Remark
Assessment & Outcome Attainment (15%)	10	Course results are analyzed and documented	Result analysis	50	36	Course-wise result analysis is carried out and documented. Longitudinal analysis and benchmarking can further strengthen decision-making.
	11	CO and PO attainment is calculated	Attainment reports	50	32	
	12	Action Taken Report is prepared based on outcomes	ATR	50	31	
			Total	**150**	99	
Research & Innovation (15%)	13	Faculty research publications and conferences	Publication list	50	22	Formalization and IPR-related initiatives can be enhanced.
	14	Consultancy / projects / industry collaboration	MoUs / reports	50	10	
	15	Innovations, IPR, best academic practices	Innovation docs	50	35	
			Total	**150**	67	
Student Support & Progression (10%)	16	Mentoring, scholarships and career guidance	Records	50	24	More pharma-sector-specific career mentoring is recommended.
	17	Placement support and alumni engagement	T&P report	50	30	
			Total	**100**	54	
Department Governance & Quality (10%)	18	Vision, mission and academic leadership at department level	Vision docs	50	36	Better documentation of corrective actions is required.
	19	HOD verification, SWOC and internal review	Form 2 & SWOC	50	32	
			Total	**100**	68	
Infrastructure & Learning Resources (5%)	20	Classrooms, labs, library and IT resources are adequate	Photos / inventory	50	38	
			Total	**50**	38	
OVERALL SCORE				**674/1000**		

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ACADEMIC AND ADMINISTRATIVE AUDIT REPORT

Name of Department:	**Master of Business Administration (MBA) – Pharmaceutical Management**	
Name of School:	**School of Management Studies**	
Academic Year: **2024-25**	Audit Date: **10-02-2026**	Time: **10:30AM To 10:45**

SUMMERY OF EVALUATION:

Area	Max	Score
Curriculum & OBE	200	174
Teaching–Learning	250	174
Assessment & Outcomes	150	99
Research & Innovation	150	67
Student Support	100	54
Governance & Quality	100	68
Infrastructure	50	38
TOTAL	**1000**	**674**

AUDITOR REMARK FOR DEPARTMENT:

Observation of the AAA Committee	1. *OBE framework is implemented with adequate academic infrastructure.* 2. *Research output and industry-oriented academic activities need improvement.* 3. *Industry exposure through visits and expert lectures is appreciable.*
Recommendation of AAA Committee	1. *Strengthen industry collaboration, research, and consultancy activities.* 2. *Ensure uniform OBE implementation with proper documentation.* 3. *Recruit qualified faculty to enhance academic and research quality.* 4. *Increase admissions through effective promotion and outreach*
Grade	☐ A+ ☐ A ☑ B+ ☐ B ☐ C

Prof. Hitendra D. Patil ***Principal,*** SSVPS Bapusaheb Shivajirao Deore College of Engineering, Dhule	**Prof. Milind V. Bildikar** ***Principal,*** B.P.Arts, S.M.A.Science & K.K.C.Commerce College, Chalisgaon, Jalgaon.	**Prof. Nilima P. Warke** ***Professor,*** Godavari Institute of Management and Research, Jalgaon	**Prof. Shyam J. Salunkhe** ***Professor,*** A R B Garud College, Shendurni, Jalgaon

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ACADEMIC AND ADMINISTRATIVE AUDIT

SCHOOL LEVEL CHECK LIST

SECTION A: BASIC INFORMATION OF SCHOOL

Name of the School	School of Management Studies
Academic Year	2024-25
Name of Dean	Dr. Mamata Sanjay Dahad
Number of Program Under School	PG : 2 | UG : 1 | Total : 3
Name of PG Program	MBA, MBA (Pharmaceutical Management)
Name of UG Program	BBA
Audit Date & Time	Date : 10-02-2026

SECTION B: CRITERIA WISE DETAILS OF DEPARTMENT

Evaluation Point (% Weight)	Sr. No.	Evaluation Sub Point	Evidence to Verify	Max	Score	Remark
Academic Governance & Planning (15%)	1	All department audits reviewed and consolidated by Dean	All Dept audit reports	50	41	Curriculum review and revisions are carried out through BoS and Academic Council as per guidelines.
	2	School academic plan and monitoring mechanism exists	School academic plan	50	42	
	3	Curriculum review and revision through BoS/Academic Council	BoS / AC minutes	50	40	
			Total	**150**	**123**	
Teaching Excellence & Faculty Performance (25%)	4	Faculty performance appraisal and monitoring system	Appraisal reports	50	42	Faculty performance appraisal and monitoring systems are in place and implemented regularly. Innovative pedagogical practices are adopted with scope for
	5	Faculty development programs and effectiveness	FDP records	50	40	
	6	Innovation in pedagogy at school level	Best practices	50	35	
	7	Teaching quality review and feedback system	Feedback analysis	50	38	

Evaluation Point (% Weight)	Sr. No.	Evaluation Sub Point	Evidence to Verify	Max	Score	Remark
						further enhancement.
			Total	**200**	155	
Research, Innovation & Consultancy (15%)	8	Research publications and impact at school level	Publication database	50	43	Research culture and collaborative academic activities are encouraged and practiced.
	9	Funded projects and consultancy	Grant records	50	32	
	10	Research culture and collaborative activities	Research meetings	50	38	
	11	IPR, patents and innovations	IPR records	50	35	
			Total	**200**	148	
Student Outcomes & Progression (15%)	12	Overall student performance and pass percentage	Result summary	50	40	Placement and higher studies outcomes are satisfactory with scope for improvement.
	13	Placement performance and higher studies	Placement data	50	37	
	14	Employer and alumni feedback	Feedback reports	50	35	
			Total	**150**	112	
Industry Interaction & Outreach (10%)	15	MoUs and industry collaborations	MoU copies	50	36	Internships, live projects, and guest lectures are regularly organized.
	16	Internships, projects and guest lectures	Activity reports	50	40	
	17	Extension and outreach activities	Reports	50	34	
			Total	**150**	110	
Quality Assurance & Continuous Improvement (15%)	18	Vision, mission and academic leadership at School level	Vision docs	50	40	School vision and mission are clearly defined and supported by academic leadership.
	19	Best practices and innovations at school level	Best practice docs	50	38	
	20	HOD verification Reports, SWOC	Form 2 & SWOC	50	37	
	Total			**150**	115	
OVERALL SCORE				**763/1000**		

10/2/26

Prof. Hitendra D. Patil
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10-2-26

Prof. Nilima P. Warke
Professor,
Godavari Institute of Management and Research, Jalgaon

10.2.2026

Prof. Shyam J. Salunkhe
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A R B Garud College, Shendurni, Jalgaon

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INSTITUTE OF MANAGEMENT & RESEARCH, JALGAON

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ACADEMIC AND ADMINISTRATIVE AUDIT REPORT

Name of the School	**School of Management Studies**	
Name of Dean	**Dr. Mamata Sanjay Dahad**	
Academic Year: **2024-25**	Audit Date: **10-02-2026**	Time: **10:00 AM To 12:00PM**

SUMMERY OF EVALUATION:

Area	Max	Score
Academic Governance & Planning	150	123
Teaching Excellence	200	155
Research & Innovation	200	148
Student Outcomes	150	112
Industry & Outreach	150	110
Quality Assurance	150	115
TOTAL	**1000**	**763**

Observation of the AAA Committee	1. *The School of Management has a well-established OBE framework supported by effective teaching–learning processes, sound governance systems, and adequate academic infrastructure.* 2. *Course files, CO–PO mapping and attainment processes are systematically implemented and aligned with OBE norms and the institutional vision and mission.* 3. *While academic delivery is satisfactory, research output, consultancy activities and sustained industry engagement need further strengthening to achieve higher quality benchmarks.*
Recommendation of AAA Committee	1. *Strengthen industry interaction, research, consultancy, and sponsored research activities.* 2. *Recruit qualified faculty and promote IPR and alumni engagement.* 3. *Improve student admissions through effective outreach and promotion.*
Grade	☐ A+ ☑ A ☐ B+ ☐ B ☐ C

Prof. Hitendra D. Patil ***Principal,*** SSVPS Bapusaheb Shivajirao Deore College of Engineering, Dhule	**Prof. Milind V. Bildikar** ***Principal,*** B.P.Arts, S.M.A.Science & K.K.C.Commerce College, Chalisgaon, Jalgaon.	**Prof. Nilima P. Warke** ***Professor,*** Godavari Institute of Management and Research, Jalgaon	**Prof. Shyam J. Salunkhe** ***Professor,*** A R B Garud College, Shendurni, Jalgaon

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ACADEMIC AND ADMINISTRATIVE AUDIT

FOR THE BACHELOR OF COMPUTER APPLICATION (BCA)DEPARTMENT

SECTION A: BASIC INFORMATION

Department Name	Bachelor of Computer Application (BCA)
Academic Year	2024-25
HOD Name	Mrs. Sweta Fegde
Audit Date & Time	Date: 10-02-2026 Time : 11:00AM To 11:30AM

SECTION B: CRITERIA WISE DETAILS OF DEPARTMENT

Evaluation Point (% Weight)	Sr. No.	Evaluation Sub Point	Evidence to Verify	Max	Score	Remark
Curriculum & OBE System (20%)	1	PO, PSO and CO are clearly defined for program		50	41	
	2	CO–PO–PSO mapping is done and approved		50	43	
	3	Curriculum is reviewed through BoS with industry/academic experts	BoS minutes	50	42	
	4	Stakeholder feedback is used for curriculum improvement	Feedback & ATR	50	42	
			Total	**200**	**168**	
Teaching–Learning Process (25%)	5	Teaching plans, lesson plans and academic calendar are implemented	Teaching plans	50	35	remedial actions for slow learners should be implemented faculty development through FDPs, industry exposure, guest lectures and external academic participation should be enhanced.
	6	ICT, LMS and blended learning are effectively used	LMS records	50	36	
	7	Continuous internal assessment is conducted as per norms	CIA records	50	35	
	8	Mentoring, remedial and advanced learner support systems exist	Mentoring logs	50	36	

Evaluation Point (% Weight)	Sr. No.	Evaluation Sub Point	Evidence to Verify	Max	Score	Remark
	9	Faculty qualification, experience and workload are appropriate	Faculty profiles	50	36	
			Total	**250**	**178**	
Assessment & Outcome Attainment (15%)	10	Course results are analyzed and documented	Result analysis	50	36	deeper analytics such as trend analysis, subject-wise failure analysis and correlation with CO attainment should be strengthened.
	11	CO and PO attainment is calculated	Attainment reports	50	39	
	12	Action Taken Report is prepared based on outcomes	ATR	50	38	
			Total	**150**	**113**	
Research & Innovation (15%)	13	Faculty research publications and conferences	Publication list	50	27	Research output is limited. Faculty should be encouraged to publish in indexed journals, attend conferences, apply for funded projects and engage in collaborative research. Industry interaction and consultancy activities are minimal. More MoUs, live projects, internships and industry-linked programs are required.
	14	Consultancy / projects / industry collaboration	MoUs / reports	50	24	
	15	Innovations, IPR, best academic practices	Innovation docs	50	26	
			Total	**150**	**71**	
Student Support & Progression (10%)	16	Mentoring, scholarships and career guidance	Records	**50**	**36**	
	17	Placement support and alumni engagement	T&P report	50	35	
			Total	**100**	**71**	

Evaluation Point (% Weight)	Sr. No.	Evaluation Sub Point	Evidence to Verify	Max	Score	Remark
Department Governance & Quality (10%)	18	Vision, mission and academic leadership at department level	Vision docs	50	35	Vision and mission are defined, but departmental leadership should focus more on strategic planning, student development activities and academic benchmarking.
	19	HOD verification, SWOC and internal review	Form 2 & SWOC	50	37	
			Total	**100**	**72**	
Infrastructure & Learning Resources (5%)	20	Classrooms, labs, library and IT resources are adequate	Photos / inventory	50	36	departmental library, student reading culture, digital resources and student access to e-content need improvement.
			Total	**50**	**36**	
OVERALL SCORE				**715/1000**		

10/2/26

Prof. Hitendra D. Patil
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B.P.Arts, S.M.A.Science & K.K.C.Commerce College, Chalisgaon, Jalgaon.

10-2-26

Prof. Nilima P. Warke
Professor,
Godavari Institute of Management and Research, Jalgaon

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A R B Garud College, Shendurni, Jalgaon

KHANDESH COLLEGE EDUCATION SOCIETY'S

INSTITUTE OF MANAGEMENT & RESEARCH, JALGAON

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ACADEMIC AND ADMINISTRATIVE AUDIT REPORT

Name of Department:	**Bachelor of Computer Application (BCA)**	
Name of School:	**School of Computer Applications**	
Academic Year: **2024-25**	Audit Date: **10-02-2026**	Time: **11:00AM To 11:30AM**

SUMMERY OF EVALUATION:

Area	Max	Score
Curriculum & OBE	200	168
Teaching–Learning	250	178
Assessment & Outcomes	150	113
Research & Innovation	150	71
Student Support	100	71
Governance & Quality	100	72
Infrastructure	50	36
TOTAL	**1000**	**715**

AUDITOR REMARK FOR DEPARTMENT:

Observation of the AAA Committee	1. *The department shows satisfactory performance in curriculum design, OBE implementation, and assessment practices.* 2. *Student progression, research & innovation, and reading culture need significant improvement.* 3. *Alumni engagement, industry interaction, and feedback mechanisms require strengthening.*
Recommendation of AAA Committee	1. *Promote student participation in co-curricular and extension activities, supported by mobile-based student support systems.* 2. *Conduct regular parent meetings, induction programs, and enhance alumni interaction with placement linkages.* 3. *Encourage faculty involvement in industry exposure, CSR activities, and as guest speakers to improve overall academic quality.*
Grade	☐ A+ ☑ A ☐ B+ ☐ B ☐ C

Date & Signature of AAA Committee Members

Prof. Hitendra D. Patil ***Principal,*** SSVPS Bapusaheb Shivajirao Deore College of Engineering, Dhule	**Prof. Milind V. Bildikar** ***Principal,*** B.P.Arts, S.M.A.Science & K.K.C.Commerce College, Chalisgaon, Jalgaon.	**Prof. Nilima P. Warke** ***Professor,*** Godavari Institute of Management and Research, Jalgaon	**Prof. Shyam J. Salunkhe** ***Professor,*** A R B Garud College, Shendurni, Jalgaon

KHANDESH COLLEGE EDUCATION SOCIETY'S

INSTITUTE OF MANAGEMENT & RESEARCH, JALGAON

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ACADEMIC AND ADMINISTRATIVE AUDIT

FOR THE INTEGRATED MASTER OF COMPUTER APPLICATION (I-MCA) DEPARTMENT

SECTION A: BASIC INFORMATION

Department Name	Integrated Master of Computer Application (I-MCA)
Academic Year	2024-25
HOD Name	Dr. Deepali Kirange
Audit Date & Time	Date: 10-02-2026 Time : 10:30AM – 11:00AM

SECTION B: CRITERIA WISE DETAILS OF DEPARTMENT

Evaluation Point (% Weight)	Sr. No.	Evaluation Sub Point	Evidence to Verify	Max	Score	Remark
Curriculum & OBE System (20%)	1	PO, PSO and CO are clearly defined for program	PO/PSO/CO documents	50	40	Include 2–3 IT industry experts (TCS, Infosys, Startups) in BoS and revise curriculum every 3 years.
	2	CO–PO–PSO mapping is done and approved	Mapping matrix	50	42	
	3	Curriculum is reviewed through BoS with industry/academic experts	BoS minutes	50	45	
	4	Stakeholder feedback is used for curriculum improvement	Feedback & ATR	50	41	
			Total	**200**	**168**	
Teaching–Learning Process (25%)	5	Teaching plans, lesson plans and academic calendar are implemented	Teaching plans	50	36	Develop rubric-based evaluation system for coding labs and projects. Maintain mentor-wise progress tracker for slow & advanced learners.
	6	ICT, LMS and blended learning are effectively used	LMS records	50	36	
	7	Continuous internal assessment is conducted as per norms	CIA records	50	36	
	8	Mentoring, remedial and advanced learner support systems exist	Mentoring logs	50	37	

Evaluation Point (% Weight)	Sr. No.	Evaluation Sub Point	Evidence to Verify	Max	Score	Remark
	9	Faculty qualification, experience and workload are appropriate	Faculty profiles	50	36	
			Total	**250**	**181**	
Assessment & Outcome Attainment (15%)	10	Course results are analyzed and documented	Result analysis	50	37	
	11	CO and PO attainment is calculated	Attainment reports	50	36	
	12	Action Taken Report is prepared based on outcomes	ATR	50	35	
			Total	**150**	108	
Research & Innovation (15%)	13	Faculty research publications and conferences	Publication list	50	24	Motivate faculty for Scopus / Web of Science publications.
	14	Consultancy / projects / industry collaboration	MoUs / reports	50	23	
	15	Innovations, IPR, best academic practices	Innovation docs	50	21	
			Total	**150**	68	
Student Support & Progression (10%)	16	Mentoring, scholarships and career guidance	Records	50	31	Start career roadmap for MCA students (Govt/Private/Startup).
	17	Placement support and alumni engagement	T&P report	50	24	
			Total	**100**	55	
Department Governance & Quality (10%)	18	Vision, mission and academic leadership at department level	Vision docs	50	37	Align vision with NEP 2020 & Digital India Mission.
	19	HOD verification, SWOC and internal review	Form 2 & SWOC	50	36	
			Total	**100**	73	
Infrastructure & Learning Resources (5%)	20	Classrooms, labs, library and IT resources are adequate	Photos / inventory	50	37	Upgrade labs with AI/ML, Cloud, Cyber Security tools.
			Total	**50**	37	
			OVERALL SCORE	**690/1000**		

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Principal,	***Principal,***	***Professor,***	***Professor,***
SSVPS Bapusaheb Shivajirao Deore College of Engineering, Dhule	B.P.Arts, S.M.A.Science & K.K.C.Commerce College, Chalisgaon, Jalgaon.	Godavari Institute of Management and Research, Jalgaon	A R B Garud College, Shendurni, Jalgaon

KHANDESH COLLEGE EDUCATION SOCIETY'S

INSTITUTE OF MANAGEMENT & RESEARCH, JALGAON

An Autonomous Institute Affiliated to KBC North Maharashtra University, Jalgaon

NAAC Accredited 'A' Grade (3.17) CGPA

ACADEMIC AND ADMINISTRATIVE AUDIT REPORT

Name of Department:	**Integrated Master of Computer Application (I-MCA)**	
Name of School:	**School of Computer Applications**	
Academic Year: **2024-25**	Audit Date: **10-02-2026**	Time: **10:30AM – 11:00AM**

SUMMERY OF EVALUATION:

Area	Max	Score
Curriculum & OBE	200	168
Teaching–Learning	250	181
Assessment & Outcomes	150	108
Research & Innovation	150	68
Student Support	100	55
Governance & Quality	100	73
Infrastructure	50	37
TOTAL	**1000**	**690**

AUDITOR REMARK FOR DEPARTMENT:

Observation of the AAA Committee	1. *The Integrated MCA Department demonstrates satisfactory compliance with AAA requirements.* 2. *Curriculum aspects are clearly defined and aligned with NEP guidelines.* 3. *Academic systems and student support mechanisms are well established.*
Recommendation of AAA Committee	1. *Strengthen industry integration through emerging technology courses and mandatory internships to improve placements.* 2. *Promote research, certifications, and skill-based training for faculty and students to enhance employability.* 3. *Motivate faculty for Ph.D., increase quality publications, ensure CO–PO attainment, and maintain a 52-week activity calendar.* 4. *Conduct parent feedback and meetings, and implement strategic initiatives to increase student admissions.*
Grade	☐ A+ ☐ A ☑ B+ ☐ B ☐ C

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ACADEMIC AND ADMINISTRATIVE AUDIT

FOR THE MASTER OF COMPUTER APPLICATION (MCA)DEPARTMENT

SECTION A: BASIC INFORMATION

Department Name	Master of Computer Application (MCA)
Academic Year	2024-25
HOD Name	Mr. Uday Chatur
Audit Date & Time	Date: 10-02-2026 Time : 11:30AM To 12:00

SECTION B: CRITERIA WISE DETAILS OF DEPARTMENT

Evaluation Point (% Weight)	Sr. No.	Evaluation Sub Point	Evidence to Verify	Max	Score	Remark
Curriculum & OBE System (20%)	1	PO, PSO and CO are clearly defined for program	PO/PSO/CO documents	50	40	Program Outcomes, Program Specific Outcomes and Course Outcomes are clearly defined, well-documented and aligned with institutional vision.
	2	CO–PO–PSO mapping is done and approved	Mapping matrix	50	42	
	3	Curriculum is reviewed through BoS with industry/academic experts	BoS minutes	50	41	
	4	Stakeholder feedback is used for curriculum improvement	Feedback & ATR	50	43	
			Total	**200**	**166**	
Teaching–Learning Process (25%)	5	Teaching plans, lesson plans and academic calendar are implemented	Teaching plans	50	36	
	6	ICT, LMS and blended learning are effectively used	LMS records	50	37	
	7	Continuous internal assessment is conducted as per norms	CIA records	50	38	
	8	Mentoring, remedial and advanced learner support systems exist	Mentoring logs	50	37	
	9	Faculty qualification, experience and workload are appropriate	Faculty profiles	50	39	
			Total	**250**	187	
Assessment & Outcome Attainment	10	Course results are analyzed and documented	Result analysis	50	37	
	11	CO and PO attainment is calculated	Attainment reports	50	38	

Evaluation Point (% Weight)	Sr. No.	Evaluation Sub Point	Evidence to Verify	Max	Score	Remark
(15%)	12	Action Taken Report is prepared based on outcomes	ATR	50	37	
			Total	**150**	112	
Research & Innovation (15%)	13	Faculty research publications and conferences	Publication list	50	24	Faculty research output is limited. The department should motivate faculty to publish in reputed journals, attend conferences, and apply for funded research projects. Research culture needs strengthening Industry collaboration and consultancy activities are minimal.
	14	Consultancy / projects / industry collaboration	MoUs / reports	50	25	
	15	Innovations, IPR, best academic practices	Innovation docs	50	27	
			Total	**150**	76	
Student Support & Progression (10%)	16	Mentoring, scholarships and career guidance	Records	50	37	
	17	Placement support and alumni engagement	T&P report	50	37	
			Total	**100**	74	
Department Governance & Quality (10%)	18	Vision, mission and academic leadership at department level	Vision docs	50	37	
	19	HOD verification, SWOC and internal review	Form 2 & SWOC	50	38	
			Total	**100**	75	
Infrastructure & Learning Resources (5%)	20	Classrooms, labs, library and IT resources are adequate	Photos / inventory	50	37	
			Total	**50**	37	
OVERALL SCORE				**727/1000**		

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ACADEMIC AND ADMINISTRATIVE AUDIT REPORT

Name of Department:	**Master of Computer Application (MCA)**	
Name of School:	**School of Computer Applications**	
Academic Year: **2024-25**	Audit Date: **10-02-2026**	Time: **11:30AM To 12:00**

SUMMERY OF EVALUATION:

Area	Max	Score
Curriculum & OBE	200	166
Teaching–Learning	250	187
Assessment & Outcomes	150	112
Research & Innovation	150	76
Student Support	100	74
Governance & Quality	100	75
Infrastructure	50	37
TOTAL	**1000**	**727**

AUDITOR REMARK FOR DEPARTMENT:

Observation of the AAA Committee	1. *The department has effective curriculum implementation aligned with academic requirements.* 2. *Research output needs to be enhanced.* 3. *Improvement is required in industry collaboration, student extension activities, and placement performance.*
Recommendation of AAA Committee	1. *Strengthen research culture through innovation, funded projects, and quality publications.* 2. *Enhance industry linkages and alumni engagement to improve student placements.* 3. *Promote student extension, professional, and co-curricular activities.* 4. *Encourage holistic academic development through exposure to industry and research practices.*
Grade	☐ A+ ☑ A ☐ B+ ☐ B ☐ C

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ACADEMIC AND ADMINISTRATIVE AUDIT

SCHOOL LEVEL CHECK LIST

SECTION A: BASIC INFORMATION OF SCHOOL

Name of the School	School of Computer Application
Academic Year	2024-25
Name of Dean	Mr. S. N. Khan
Number of Program Under School	PG : 2 | UG : 1 | Total : 3
Name of PG Program	MCA, Integrated MCA
Name of UG Program	BCA
Audit Date & Time	Date : 10-02-2026

SECTION B: CRITERIA WISE DETAILS OF DEPARTMENT

Evaluation Point (% Weight)	Sr. No.	Evaluation Sub Point	Evidence to Verify	Max	Score	Remark
Academic Governance & Planning (15%)	1	All department audits reviewed and consolidated by Dean	All Dept audit reports	50	40	School academic plan is prepared and monitoring mechanisms are in place. Curriculum review and revisions are carried out through BoS and Academic Council as per norms.
	2	School academic plan and monitoring mechanism exists	School academic plan	50	42	
	3	Curriculum review and revision through BoS/Academic Council	BoS / AC minutes	50	44	
			Total	**150**	**126**	
Teaching Excellence & Faculty Performance (25%)	4	Faculty performance appraisal and monitoring system	Appraisal reports	50	45	Innovative pedagogical practices are adopted at the school level.
	5	Faculty development programs and effectiveness	FDP records	50	46	
	6	Innovation in pedagogy at school level	Best practices	50	40	
	7	Teaching quality review and feedback system	Feedback analysis	50	43	
			Total	**200**	174	
	8	Research publications and impact at school level	Publication database	50	28	Funded projects and consultancy

Evaluation Point (% Weight)	Sr. No.	Evaluation Sub Point	Evidence to Verify	Max	Score	Remark
Research, Innovation & Consultancy (15%)	9	Funded projects and consultancy	Grant records	50	27	activities are initiated but remain limited. Research culture and collaborative activities exist and require further strengthening.
	10	Research culture and collaborative activities	Research meetings	50	28	
	11	IPR, patents and innovations	IPR records	50	24	
			Total	**200**	107	
Student Outcomes & Progression (15%)	12	Overall student performance and pass percentage	Result summary	50	40	Overall student performance and pass percentage are satisfactory. Employer and alumni feedback is collected and analyzed periodically.
	13	Placement performance and higher studies	Placement data	50	36	
	14	Employer and alumni feedback	Feedback reports	50	34	
			Total	**150**	110	
Industry Interaction & Outreach (10%)	15	MoUs and industry collaborations	MoU copies	50	30	Industry collaborations and MoUs exist but require strengthening.
	16	Internships, projects and guest lectures	Activity reports	50	37	
	17	Extension and outreach activities	Reports	50	35	
			Total	**150**	102	
Quality Assurance & Continuous Improvement (15%)	18	Vision, mission and academic leadership at School level	Vision docs	50	41	Best practices are implemented; innovation activities need further enhancement. HOD verification and SWOC analysis are carried out with proper documentation.
	19	Best practices and innovations at school level	Best practice docs	50	30	
	20	HOD verification Reports, SWOC	Form 2 & SWOC	50	32	
	Total			**150**	103	
OVERALL SCORE				**722/1000**		

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ACADEMIC AND ADMINISTRATIVE AUDIT REPORT

Name of the School	**School of Computer Application**	
Name of Dean	**Mr. S. N. Khan**	
Academic Year: **2024-25**	Audit Date: **10-02-2026**	Time: **10:00 AM To 12:00PM**

SUMMERY OF EVALUATION:

Area	Max	Score
Academic Governance & Planning	150	126
Teaching Excellence	200	174
Research & Innovation	200	107
Student Outcomes	150	110
Industry & Outreach	150	102
Quality Assurance	150	103
TOTAL	**1000**	**722**

AUDITOR REMARK FOR DEPARTMENT:

Observation of the AAA Committee	1. *The School has effective curriculum implementation aligned with NEP guidelines, supported by OBE practices and established academic systems.* 2. *Research output, innovation, student progression, and reading culture need improvement.* 3. *Industry collaboration, alumni engagement, extension activities, and placement performance require strengthening.*
Recommendation of AAA Committee	1. *Strengthen industry integration, internships, alumni engagement, and placements.* 2. *Promote research, innovation, faculty upskilling, and quality publications.* 3. *Enhance student development through co-curricular, extension activities, and support systems.* 4. *Improve CO–PO attainment, parent interaction, and student admissions through strategic initiatives.*
Grade	☐ A+ ☑ A ☐ B+ ☐ B ☐ C

10/2/26

Prof. Hitendra D. Patil
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Prof. Milind V. Bildikar
Principal,
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10-2-26

Prof. Nilima P. Warke
Professor,
Godavari Institute of Management and Research, Jalgaon

10.2.2026

Prof. Shyam J. Salunkhe
Professor,
A R B Garud College, Shendurni, Jalgaon

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ACADEMIC AND ADMINISTRATIVE AUDIT
INSTITUTE LEVEL REPORT

SECTION A: BASIC INFORMATION

Academic Year	2024-25
Director Name	Prof. B. V. Pawar
IQAC Co-Ordinator	Dr. Yogesh N. Chaudhari
Number of School	2
Number of Program	PG : 4 | UG : 2 | Total : 6
Audit Date & Time	10-02-2026

SECTION B: CRITERIA WISE DETAILS OF INSTITUTE

Evaluation Point	Sr. No.	Evaluation Sub Point	Evidence to Verify	Max	Score	Remark
IQAC & Institutional Quality System	1	IQAC is formally constituted with Coordinator and members	IQAC order & Composition	40	35	Documentation and evidence-based reporting need further strengthening. Regular review of AQAR, strategic planning, and systematic implementation of institutional policies should be enhanced.
	2	IQAC verifies Form 2 (HOD) and Form 3	Verified reports	40	30	
	3	IQAC prepares Institute Consolidated Report	IQAC final report	40	28	
	4	AQAR prepared and submitted	AQAR copy	30	20	
	5	Institute Policies Prepared	Institute Policies	30	18	
	6	Statutory Committees Formed	Constitutions of Committees	30	26	
	7	Non-Statutory Committees Formed	Constitutions of Committees	30	26	
	8	Governing Structure Defined	Organogram	30	30	
	9	Perspective and Strategic Plans	5 Year Perspective and Strategic Plans	30	20	
	Total			**300**	**233**	

Evaluation Point	Sr. No.	Evaluation Sub Point	Evidence to Verify	Max	Score	Remark
Training & Placement Cell	10	T&P cell is constituted with policy and coordinator	T&P policy	30	27	The Training & Placement Cell is operational with satisfactory placement records. However, stronger industry linkage through more active MoUs, structured training programs, and systematic employer feedback mechanisms are recommended. The cell should emphasize trend analysis, skill-based training, and alumni engagement for better employability outcomes.
	11	Department-wise placement data compiled	Placement sheets	40	34	
	12	Year-wise placement statistics and trend analysis	Trend report	30	23	
	13	Industry MoUs and recruiter database	MoU copies	30	22	
	14	Internship programs coordinated	Internship records	30	24	
	15	Training programs (aptitude, soft skills, technical)	Training calendar	30	19	
	16	Employer feedback collected	Feedback forms	30	16	
	17	Alumni Support	Documents	30	27	
	Total			**250**	**192**	
Sports Department	17	Physical Director Appointment	Appointment order	10	10	Student participation and achievement levels need improvement through regular inter-collegiate participation, and encouragement for competitive sports. More documentation and performance tracking are suggested.
	18	Availability & Maintenance of sports infrastructure and equipment	Inventory	40	28	
	19	Student participation in Sports Activities	Participation list	30	20	
	20	Sports achievements and awards	Certificates	20	15	
	Total			**100**	**73**	

Evaluation Point	Sr. No.	Evaluation Sub Point	Evidence to Verify	Max	Score	Remark
Administrative Section	21	Administrative structure and defined roles	Org chart	20	14	Administrative systems are in place but require better process standardization and documentation. ERP usage, internal audits, grievance handling, and compliance mechanisms should be more systematically implemented. Strengthening digital record management and role clarity will enhance administrative efficiency.
	22	Statutory compliance and policy implementation	Compliance files	30	16	
	23	Financial management and internal audit	Audit report	20	14	
	24	Infrastructure & Support Facilities	Photos	30	14	
	25	Administrative & Academic Operations	Screen Shots of ERP	30	15	
	26	Record management and documentation system	Record files	30	18	
	27	Scholarships, free ships and welfare schemes	Records	20	20	
	28	Grievance redressal and discipline system	Grievance register	20	12	
	Total			**200**	**123**	
Library	29	Library Automation		30	25	Library automation and physical resources are adequate; however, usage of digital resources and e-databases is comparatively low. The library should promote user orientation programs, increase subscriptions to online databases, and maintain detailed usage statistics
	30	Library Holdings & Collections		30	24	
	31	Digital Resources & Databases		30	15	
	32	Services & Facilities		30	16	
	33	Library Usage Statistics		30	17	
	Total			**150**	**97**	
OVERALL SCORE				**718/1000**		

SECTION C: CRITERION OBSERVATION

CRITERION I: CURRICULAR ASPECTS		SCORE
Observation of Committee	*The department has clearly defined PO, PSO and CO, and the curriculum is aligned with the OBE framework. Curriculum review is conducted through BoS with stakeholder inputs.*	**112 / 150** ***(Weightage 15%)***
Recommendation by Committee	*Increase industry expert participation in BoS meetings. Periodic curriculum revision may be strengthened by incorporating emerging trends and skill-based components.*	
CRITERION II: TEACHING-LEARNING & EVALUATION		**SCORE**
Observation of Committee	*Teaching plans, academic calendar and internal assessments are implemented as per norms. ICT tools and LMS are moderately used in teaching-learning processes.*	**142 / 200** ***(Weightage 20%)***
Recommendation by Committee	*Enhance blended learning through more digital content, virtual labs and recorded lectures. Strengthen mentoring and remedial mechanisms using structured tracking systems.*	
CRITERION III: RESEARCH, CONSULTANCY & EXTENSION		**SCORE**
Observation of Committee	*Research publications and industry collaboration are limited. Innovation and IPR activities are at an initial stage.*	**162 / 250** ***(Weightage 25%)***
Recommendation by Committee	*Motivate faculty for quality research publications and funded projects. Strengthen industry linkages, consultancy and promote innovation, startups and IPR culture.*	
CRITERION IV: INFRASTRUCTURE & LEARNING RESOURCES		**SCORE**
Observation of Committee	*Classrooms, laboratories, library and IT infrastructure are adequate for academic needs. Digital resources are available but underutilized.*	**76 / 100** ***(Weightage 10%)***
Recommendation by Committee	*Upgrade laboratories with advanced tools and software. Improve access to e-resources and promote effective utilization of digital learning facilities.*	

CRITERION V: STUDENT SUPPORT & PROGRESSION		SCORE
Observation of Committee	*Mentoring, scholarship facilitation and career guidance activities are functional. Placement support and alumni engagement need further strengthening.*	**72 / 100**
Recommendation by Committee	*Expand career guidance, internships and placement activities. Strengthen alumni network for mentoring, industry exposure and student progression.*	***(Weightage 10%)***
CRITERION VI: GOVERNANCE, LEADERSHIP & MANAGEMENT		**SCORE**
Observation of Committee	*Vision and mission are defined and internal quality processes are in place. Academic leadership and monitoring mechanisms exist.*	**74 / 100**
Recommendation by Committee	*Improve strategic planning, documentation and outcome-based governance. Enhance faculty participation in institutional decision-making and quality initiatives.*	***(Weightage 10%)***
CRITERION VII: INSTITUTIONAL VALUES & BEST PRACTICES		**SCORE**
Observation of Committee	*The department promotes ethical values, professional conduct and student-centric activities. Best practices are implemented at departmental level.*	**75 / 100**
Recommendation by Committee	*Systematically document best practices and institutional values. Encourage more activities related to sustainability, social responsibility and community engagement.*	*(Weightage 10%)*
	Total	**713**

SECTION D: INSTITUTIONAL SWOC ANALYSIS

Strength	*Weakness*
• The Institute has a well-organized and systematic Examination Cell, ensuring smooth conduct of examinations, timely evaluation and result processing. • Teaching–learning processes are supported by IT-enabled teaching facilities, including smart classrooms and digital learning tools. • The Institute has successfully implemented an ERP system for academic and administrative operations, and the library is well-equipped with adequate learning resources.	• The Placement Cell needs to be strengthened to improve student employability and industry engagement. • The mentor–mentee system requires improvement through structured monitoring and documentation of student progress. • The alumni and placement modules should be fully integrated with the ERP system, and student footfall in the library needs to be increased through better academic engagement.
Opportunities	***Challenges***
• The Institute can leverage its ERP and IT infrastructure to develop integrated digital platforms for placements, alumni tracking, mentoring and student analytics. • Strengthening the Placement Cell through industry MoUs, internships and career training programs can significantly enhance student progression. • The well-equipped library can be transformed into a digital learning hub by promoting e-resources, research support services and reading culture.	• Ensuring consistent industry participation for placements and skill development remains a key challenge. • Effective implementation of a technology-driven mentoring and alumni system requires continuous faculty involvement and student participation. • Sustaining student engagement with academic resources and digital platforms in a competitive educational environment is an ongoing concern.

SECTION E: AUDITOR FINAL REMARK

The Institute demonstrates satisfactory academic governance and teaching–learning systems; however, focused interventions in research, industry collaboration, innovation and student progression are essential to achieve excellence and higher accreditation benchmarks.

10/2/26

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10-2-26

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ACADEMIC AND ADMINISTRATIVE AUDIT REPORT

FOR A. Y. 2024-25

Audit Date: **10-02-2026** Time: **10:00 AM To 05:00PM**

SUMMERY OF EVALUATION

DEPARTMENT SCORE SUMMERY

Name Of Department	Program	Max	Score
Master of Business Administration	M. B. A.	1000	740
Master of Business Administration (Pharma)	M. B. A. (Pharma Mgt)	1000	674
Bachelor of Business Administration	B. B. A.	1000	716
Master of Computer Application	M. C. A.	1000	727
Integrated Master of Computer Application	I. M. C. A.	1000	690
Bachelor of Computer Application	B. C. A.	1000	715
	TOTAL	**6000**	**4262**
	Department Aggregate Score *(D%)*		**710**

Department Aggregate Score *= (Sum of scores of all departments across all schools) / (Total number of departments in the institute)*

SCHOOL SCORE SUMMERY

Name Of School	Max	Score
School of Management Studies	1000	763
School of Computer Application	1000	722
TOTAL	**2000**	**1485**
School Aggregate Score *(S%)*		**742.50**

School Aggregate Score *= (Sum of scores of all School across Institute) / (Total number of School in the institute)*

INSTITUTE AUDIT SCORE SUMMERY

Description	Max	Score
Institute Level Audit Score	1000	718
TOTAL	**1000**	**718**
Institute Audit Score *(I%)*		**718**

Institute Level Verification Score (out of 1000)

CRITERION WISE SCORE SUMMERY		
Description	**Max**	**Score**
Criterion Wise Score	1000	713
TOTAL	**1000**	**713**
Criterion Consistency Factor *(CCF%)*		**713**

Criterion Consistency Factor (CCF) =
Average score of All Criterion

Final AAA Base Score Calculation

Level		*Weight*
Department	*D%*	*35%*
School	*S%*	*20%*
Institute	*I%*	*25%*
Criterion Consistency Factor (CCF)	*CCF%*	*20%*

AAA Base Score =
(0.35 X D%) + (0.20 X S%) + (0.2`5 X I%) + (0.20 X CCF%)

Department	School	Institute	Criterion Consistency Factor (CCF)	AAA Base Score
D%	*S%*	*I%*	*CCF%*	
35%	*20%*	*25%*	*20%*	*100%*
248.50	*148.50*	*179.50*	*142.60*	***719.10***

Score	Grade	Interpretation	Final Grade
850–1000	A+	Excellent	'A' Very Good 10/2/26
700–849	A	Very Good	
600–699	B+	Good	
500–599	B	Satisfactory	
<500	C	Not acceptable	

Date & Signature of AAA Committee Members

Prof. Hitendra D. Patil
Principal,
SSVPS Bapusaheb Shivajirao Deore College of Engineering, Dhule

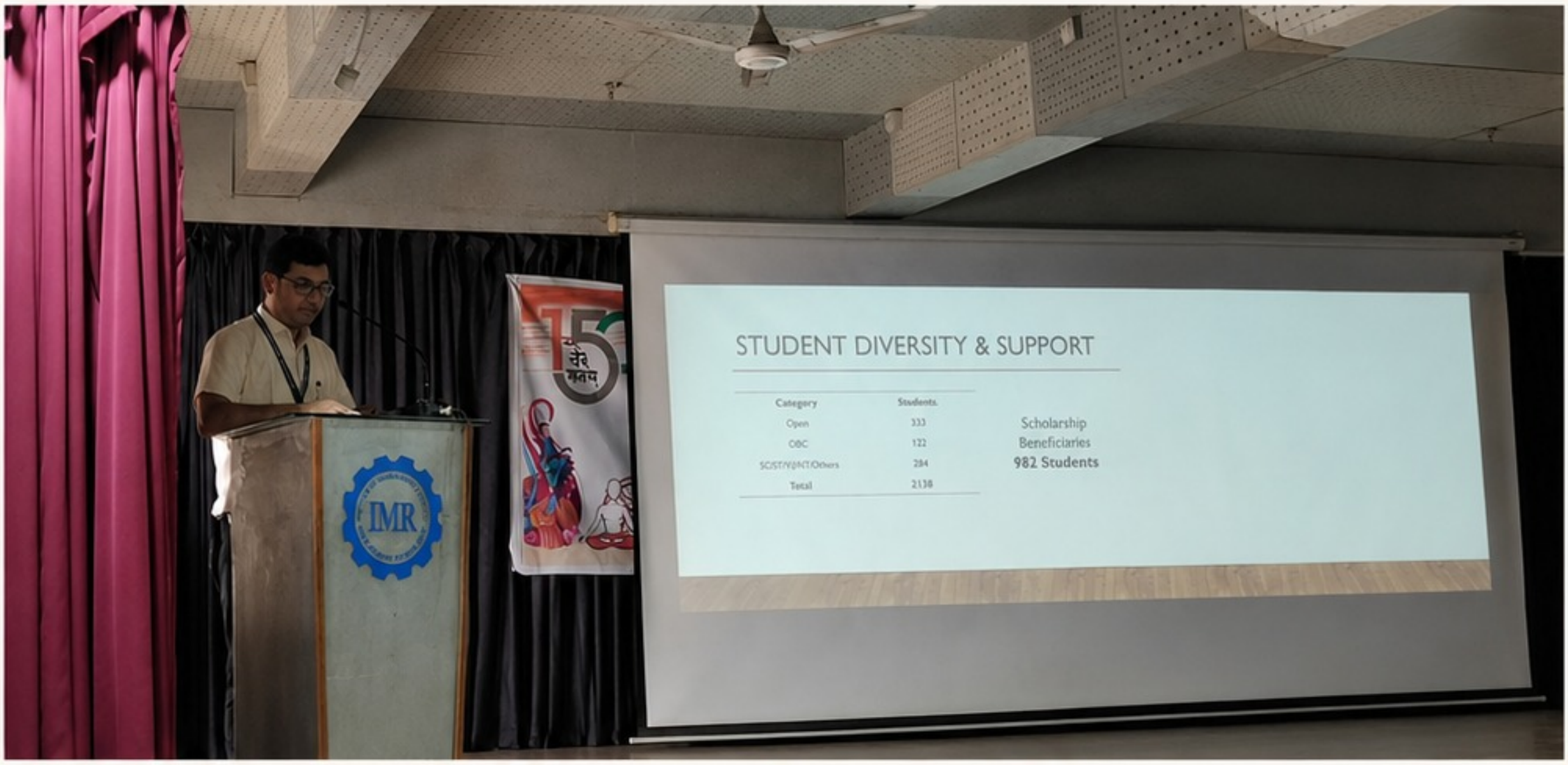
Prof. Milind V. Bildikar
Principal,
B.P.Arts, S.M.A.Science & K.K.C.Commerce College, Chalisgaon, Jalgaon.

Prof. Nilima P. Warke
Professor,
Godavari Institute of Management and Research, Jalgaon

Prof. Shyam J. Salunkhe
Professor,
A R B Garud College, Shendurni, Jalgaon

9. Follow-Up-Action

AAA team recorded observations for each department/section during the audit visit. These department specific and general observations primarily on the area (Academic, Research and outreach) which shall require improvements were communicated to departments. Many departments have considered these observations and have taken initiatives to improve upon those issues.


STUDENT DIVERSITY & SUPPORT
Category
Students
Open
333
OBC
122
SC/ST/VJ/NT/Others
284
Total
2138
Scholarship
Beneficiaries
982 Students
IMR


IMR
INSTITUTE OF MANAGEMENT & RESEARCH, JALGAON
ACADEMIC
ADMINISTRATIVE AUDIT
Date: 10-02-2026








GPS Map Camera
Jalgaon, Maharashtra, India
2h43+72f, Ganesh Colony, Jalgaon, Maharashtra 425001, India
Lat 21.00607° Long 75.552243°
Tuesday, 10/02/2026 10:23 AM GMT +05:30
Google


Teaching-Learning and Evaluation
GPS Map Camera
Jalgaon, Maharashtra, India
2h43+72f, Ganesh Colony, Jalgaon, Maharashtra 425001, India
Lat 21.066008° Long 75.552208°
Tuesday, 10/02/2026 10:53 AM GMT +05:30
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GPS Map Camera
Jalgaon, Maharashtra, India
Infront Of Imr College, Professor Colony, Ganesh Colony, Jalgaon, Maharashtra 425001, India
Lat 21.005992° Long 75.552173°
Tuesday, 10/02/2026 11:37 AM GMT +05:30
Google


GPS Map Camera
Jalgaon, Maharashtra, India
2h43+72f, Ganesh Colony, Jalgaon, Maharashtra 42-16001, India
Lat 21.00604° Long 75.552282°
Tuesday, 10/02/2026 10:31 AM GMT +05:30
Google


Curriculum & OBE System
GPS Map Camera
Jalgaon, Maharashtra, India
2h43+72f, Ganesh Colony, Jalgaon, Maharashtra 425001, India
Lat 21.00602° Long 75.552243°
Tuesday, 10/02/2026 10:45 AM GMT +05:30
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2h43+72f, Ganesh Colony, Jalgaon, Maharashtra 425001, India
Lat 21.006011° Long 75.552238°
Tuesday, 10/02/2026 11:06 AM GMT +05:30
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Curriculum & OBE System
GPS Map Camera
Jalgaon, Maharashtra, India
2h43+72f, Ganesh Colony, Jalgaon, Maharashtra 425001, India
Lat 21.00608° Long 75.552208°
Tuesday, 10/02/2026 10:48 AM GMT +05:30
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GPS Map Camera
Jalgaon, Maharashtra, India
Dr. Sagar Jawale, Jawale Hospital, Plot No. 5, Ajay Colony, Behind Imr College, Ganesh Colony, Jalgaon, Maharashtra 425001, India
Lat 21.006014° Long 75.554101°
Tuesday, 10/02/2026 10:29 AM GMT +05:30
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